

NUTCRACKER IN THE PARK

FRONT OF HOUSE HEALTH AND SAFETY GUIDELINES

The health and safety guidelines contained in this document are intended to assist Codina Partners, Downtown Doral, Miami City Ballet and all partners in providing a safe environment for staff members, artists and patrons. These protocols and procedures have been designed to complement the stringent procedures in place for Miami City Ballet's dancers and backstage personnel, and are a response to guidance provided by health sponsor and partner Baptist Health.

1. SAFETY PROTOCOLS: PRIOR TO EACH PERFORMANCE

- Clean and disinfect commonly touched surfaces like tables, doorknobs, light switches, handles, toilets, faucets, sinks, or items distributed to attendees before the event using CDC cleaning and disinfecting guidelines.
- Have additional disposable mask available for staff and attendees.
- Prescreening for staff (daily temperature checks and CDC COVID questions).
- Provide event attendees with resources that detail the signs and symptoms of COVID-19 to help educate potential event-goers on whether they should attend or stay home.
- Require staff and event-goers to stay home if they have experienced COVID-19 symptoms in the past 14 days, have been diagnosed with COVID-19 in the past 14-days, or have had contact with a known or suspected COVID-19 case.
- Identify the closest hospital or health center should someone become ill.
- Staff or supply a first-aid station for minor injuries or sick attendees.
- Plan to minimize person-to-person contact for event organizers and staff during the planning process.
- Maintain updated contact information for staff and venue operators to communicate information about COVID-19 updates.
- Create signage outlining face coverings and, physical distancing requirements, and other COVID-19 specific procedures; ensure any messaging surrounding COVID-19 recognizes and addresses cultural, language, and/or disability barriers.
- Extended entry time to facilitate social distancing at all entrances.

- Message all attendees before arrival, advising them that face coverings will be required for entry.
- Post signage at entrance indicating that face coverings must be worn as condition to enter the event.

2. SAFETY PROTOCOLS: DURING THE PERFORMANCE

- Masks for ALL attendees. Children two years and older must wear a mask.
- Prescreening for staff (CDC questions and temperature)
- Frequent cleaning/disinfecting of commonly touched surfaces like tables, handles, toilets, faucets, sinks, etc., with an approved EPA product.
- Require that attendees/staff self-certify that they will comply with the event's safety policies and procedures including wearing face coverings and that violation of policies will cause removal from the event. Assign event staff to enforce these rules.
- Enforce physical distancing and face covering throughout the event
- Use a contactless method for exchanging or verifying tickets
- Provide Hand sanitizer at the entrance and near the restroom
- Hand washing soap inside the restroom, provide instructions on proper handwashing stations (20 second rule)
- Food and beverage service eliminated

3. HOW WE ARE KEEPING YOU SAFE

- Masks and face shields will be issued to each FOH staff member, and are required to be worn at all times while on site
- Front of House equipment (tablets, communication devices, etc.) to be disinfected prior to each performance
- Public spaces cleaned and disinfected between performances in accordance with CDC guidelines
- Daily temperature checks and COVID symptom checks for all staff
- Physical distancing guidelines enforced at all times
- Support from security team and off-duty police in instances of non-compliance

4. COVID-19 GUIDELINES:

- Follow all protocols and procedures contained in this document at all times. FOH staff are prohibited from entering the backstage area.

- Observe all CDC guidelines regarding masks and physical distancing for essential outings
- Refrain from mask-less gatherings and other activities considered high risk by the CDC
- STAY HOME IF SICK (e.g., experiencing symptoms of COVID-19 as outlined in the addendum of this document). Any staff member who is exhibiting any symptoms of COVID-19 while at the property MUST immediately notify the FOH managers. Follow [CDC's guidance](#) if you are sick or if someone in your house is sick.
- Staff members who appear to have acute respiratory illness symptoms (e.g., cough, shortness of breath) upon arrival to the venue or who exhibit these symptoms during the day will be sent home immediately.
- Staff members experiencing symptoms that could potentially be associated with COVID-19 will be required to go to a medical provider and present diagnosis of the ailments and cannot enter the building until:
 - o They bring a doctor's note stating that symptoms are not related to COVID-19
 - o If the doctor recommends testing, they will be required to show proof of a negative PCR test before returning to work. **MCB Staff will be required to show proof of two negative PCR tests at least 48hrs apart to HR Director, Lina Aguirre.**
 - o Staff members who test positive for COVID-19 will be required to stay home until they show a negative PCR test and present a doctor's note stating that it is safe to return to work.
- Staff members who are well but who have a sick family member at home with COVID-19, or have been around someone with COVID-19, should notify their manager and follow CDC recommended precautions. **MCB Staff should notify HR Director, Lina Aguirre.**

5. CONFIDENTIALITY:

- Miami City Ballet, Codina Partners, Downtown Doral and all partners will respect the privacy and confidentiality of any staff member who reports an illness. Please be aware that due to the seriousness of exposure to the novel coronavirus/COVID-19, management may need to inform others who came in close proximity to an infected staff member, without identifying the staff member by name. We also may be required to notify governmental authorities, including the public health department, the CDC, and the Occupational Safety and Health Administration.

6. SOCIAL RESPONSIBILITY:

- Because asymptomatic people can transmit the virus to others who can then become ill, we must all act as if we might be contagious when we are in the presence of other staff members and our community. We each bear the responsibility to protect the health and safety of our community. In addition, when we are not at the venue, we must continue to uphold the highest standards of community health: the wearing of masks, social distancing, avoiding large gatherings and unnecessary travel, and exercising self-discipline.

7. COMPLIANCE WITH SAFETY PROTOCOLS:

- Staff members who fail to comply with the safety protocols or who engage in conduct that threatens the health or safety of their fellow staff members, or of other employees, will not be allowed in the Venue and will be terminated.

8. MODIFICATION:

- Codina, Downtown Doral, MCB and their partners reserve the right to modify the terms of this document if necessary for business needs, because of medical developments, to comply with applicable law, or because of changes in the information available regarding the control and treatment of COVID-19.